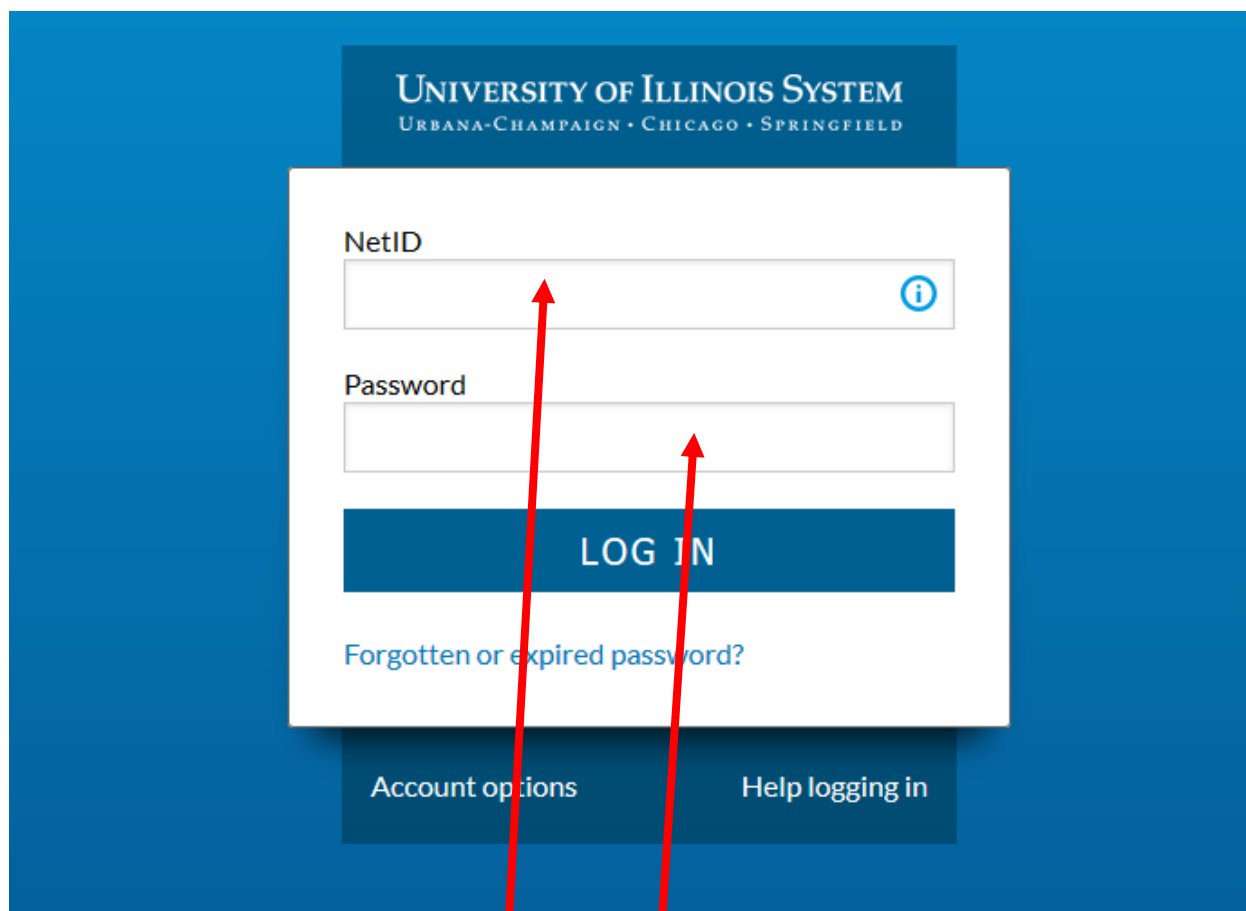


Banner 9 Min/Max Hours

This document will cover setting a student's minimum/maximum hours on SZASOMH in Banner 9.

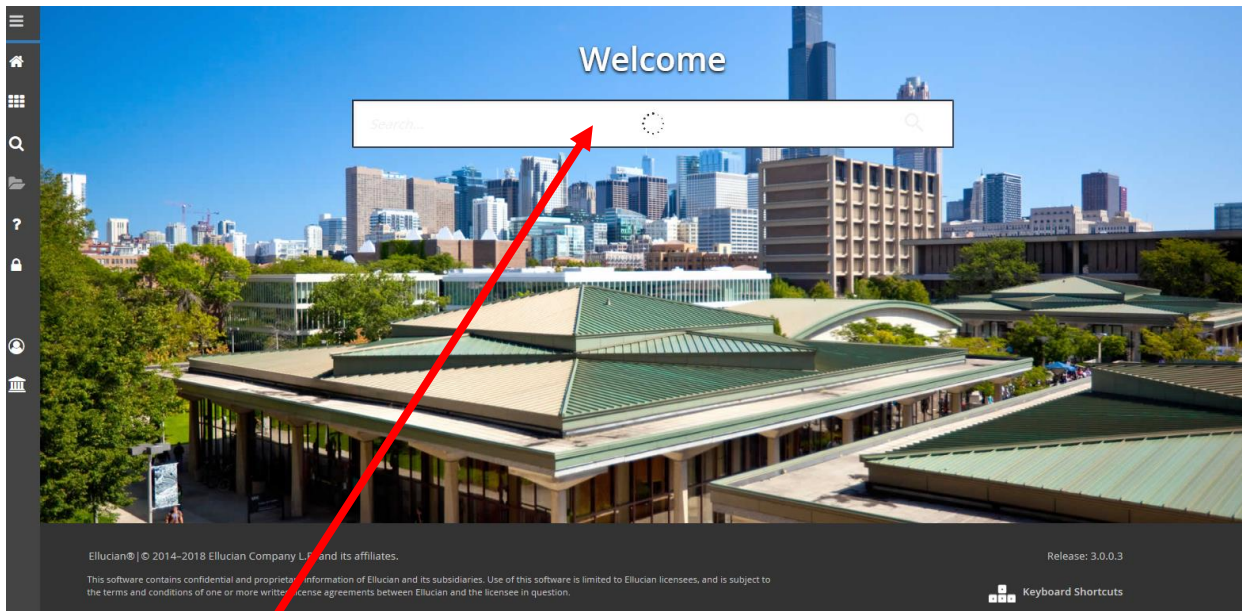


The image shows the Banner 9 login interface. At the top, it says "UNIVERSITY OF ILLINOIS SYSTEM" with "URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD" below it. The main login area is a white box on a blue background. It contains a "NetID" label above a text input field with an information icon (i) on the right. Below that is a "Password" label above another text input field. A blue "LOG IN" button is centered below the password field. Underneath the button is a link that says "Forgotten or expired password?". At the bottom of the white box are two links: "Account options" and "Help logging in". Two red arrows point from the bottom of the page up to the NetID and Password input fields.

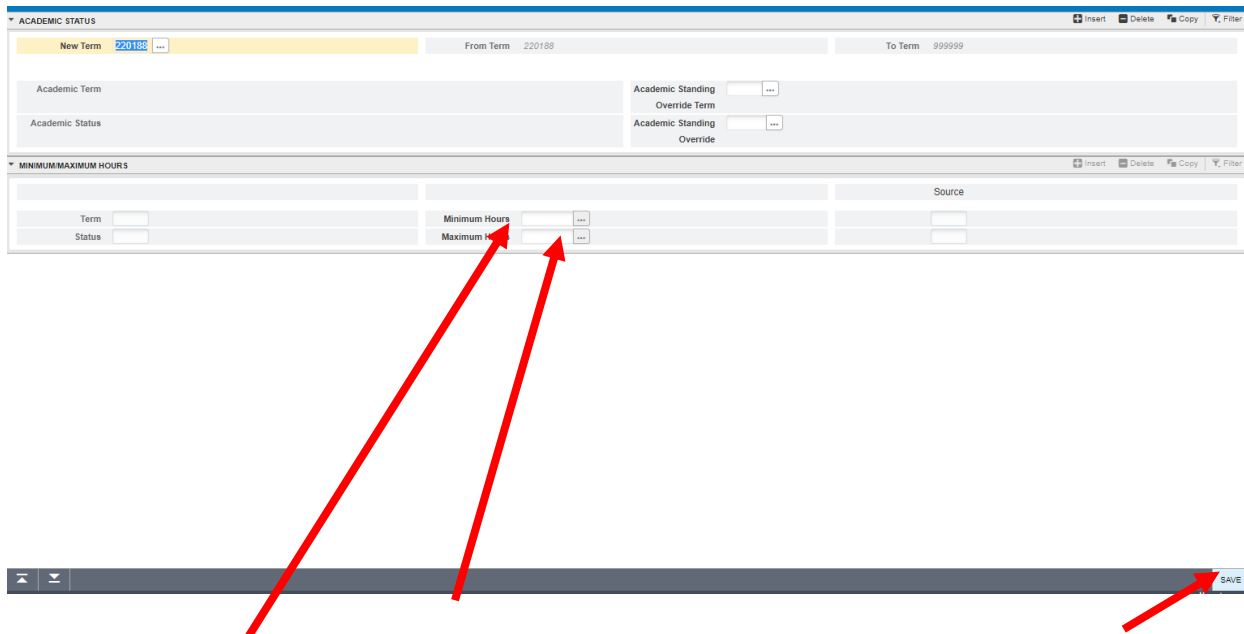
1. Log into Banner by entering in your NetID and Password:



The landing page will display



2. Enter SZASOMH in the Search box under Welcome.



2. Click in the Minimum or Maximum Hours Field, Enter the number of hours and click Save



		Override	
MINIMUM/MAXIMUM HOURS		Insert Delete Copy Filter	
		Source	
Term	220188	Minimum Hours	<input type="text"/>
Status	EL	Maximum Hours	21,000
			USER

3. The hours will be saved.