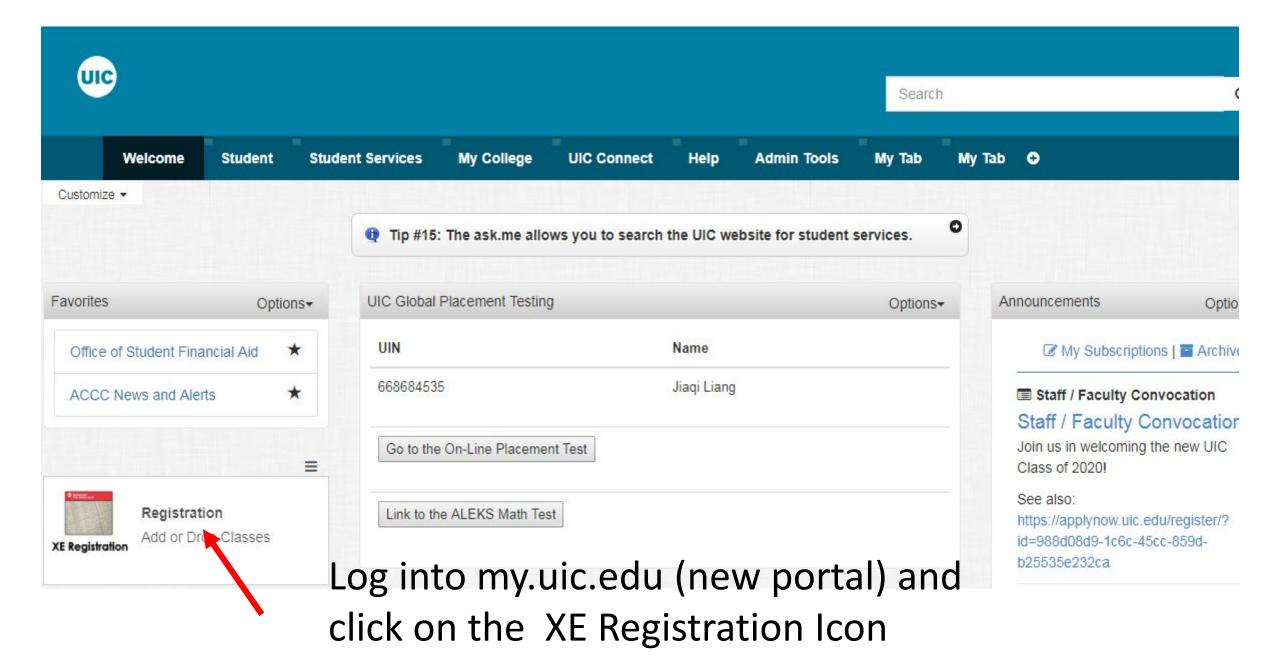
Class Scheduler Instructions

Office of the Registrar

Registration Helpline

312-996-8600



REGISTRATION

What would you like to do?



Browse Classes Looking for classes2 In this section you can

Looking for classes? In this section you can browse classes you find interesting.



<u>Prepare for Registration</u> View registration status, update student term data, and complete preregistration requirements.



<u>Register for Classes</u> Search and register for your classes. You can also view and manage your schedule.



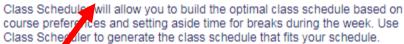
View Registration Information View your past schedules and your ungraded classes.



<u>Plan Ahead</u> Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

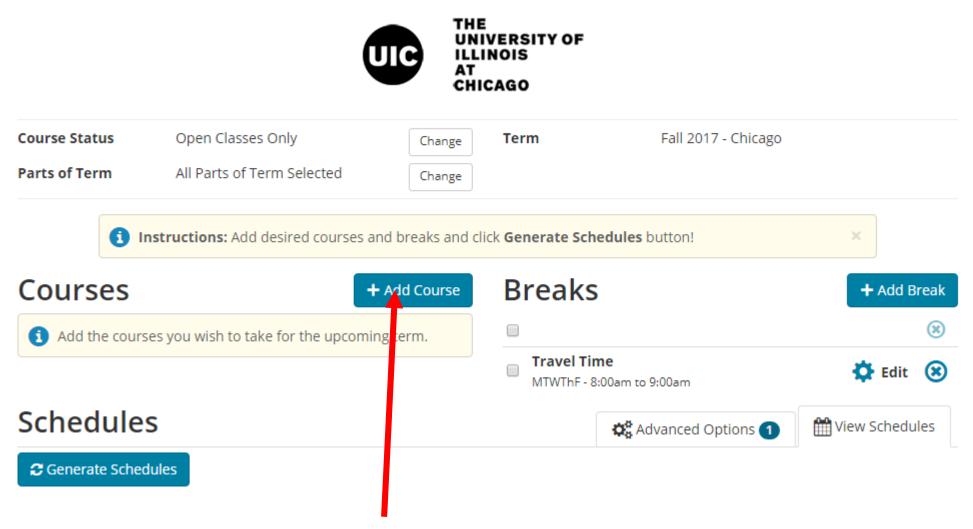


View Class Scheduler



Click on View Class Scheduler

Sche	dule Planner	Text Only				Help	🕀 Sign out
			UIC	THE UNIVERSITY OF ILLINOIS AT CHICAGO			
		Se	elect Term				
			Term				
		۲	Summer 2017 - Chio	cago			
		2	Fall 2017 - Chicago				
		Ī	~	Save And Continue			
S	Select	a Terr	n and (Click Sav	e and Co	onti	nue



Click on "+Add Course" to start adding courses

Add Course

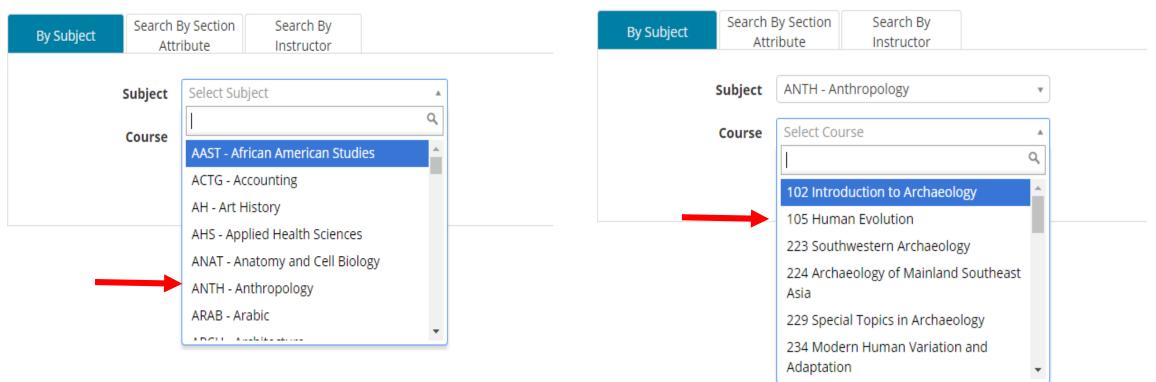
By Subject		By Section Search By ibute Instructor		Courses
1	Subject	Select Subject	• •	(1) Choose a Course and click Add Course
	Course	Select Course	v	
		< Back + A	dd Course	

Select a Course by Subject, \longrightarrow Attribute (General Education Courses), \longrightarrow or Instructor \longrightarrow

Search By Subject

Add Course

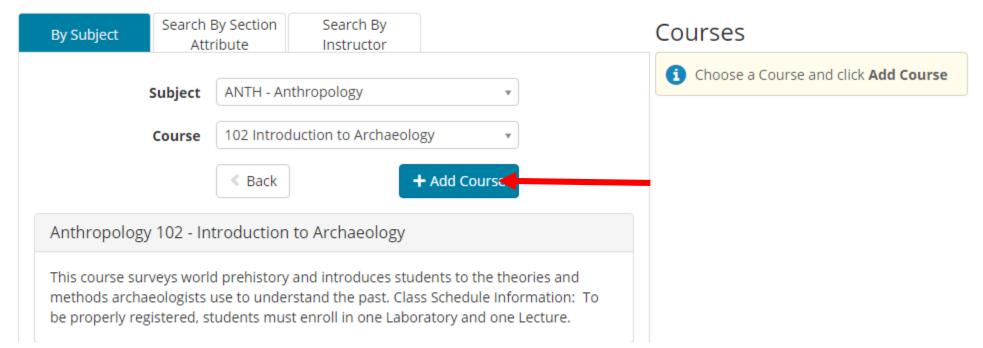
Add Course



1. Select the Subject from the dropdown

2. Select the Course from the dropdown

Add Course



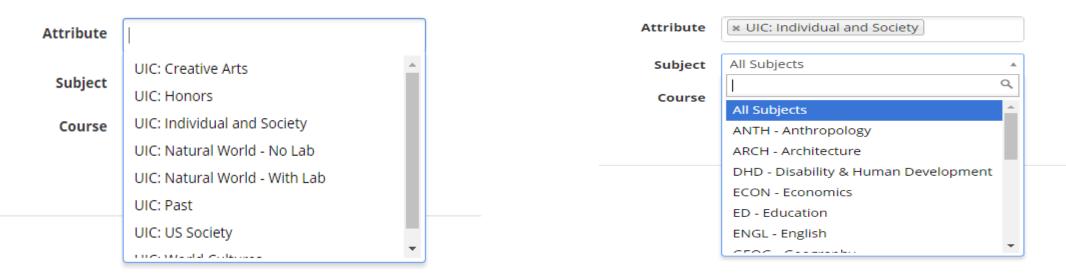
Click on "+Add Course" to add it to the Courses List

Add Course

By Subject		By Section ribute	Search By Instructor			Co	urses	
	Attribute	Select Attrib	ute			1	ANTH 102 Introduction to Archaeology	۲
	Subject	Select Subj	ect		¥			
	Course	Select Cou	rse		•			
		< Back		+ Add Course	2			

The course will display in the Courses List. Select "Search by Attribute" to select General Education or Honors Courses.

Search By Attribute



1. Select Attribute

× UIC: Individual and Society	
ECON - Economics	٣
Select Course	*
1	Q
120 Principles of Microeconomics	
121 Principles of Macroeconomics	
	ECON - Economics Select Course I 120 Principles of Microeconomics

2. Select Subject

3. Select Course

Click on +Add Course to Add it to your Courses List

Search By Instructor

Add Course

By Subject		By Section ribute	Search By Instructor		
In	structor	Select Inst	ructor	*	
6					
	Course	Abarbane	l, Jonathan	^	
		Abbott, Jo	hn		
		Abdel Wa	hed, Loujaina Magdy El S	Sayed	
		Abiade, Je	remiah T		
		Abraham,	Joanna		
		Abramov,	Rafail		
		Abrams, C	Tharles K		
	A Record and the second and the second and			•	

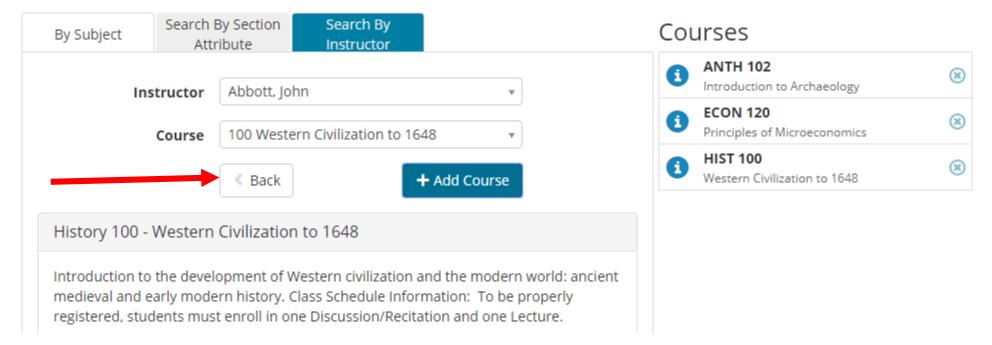
1. Select the Instructor

Add Course

By Subject	By Subject Search E Attri Instructor Course		Search By Instructor	
Ins			in	Ŧ
			Select Course	
				٩
		History		
		100 Wes	tern Civilization to 164	18
			ope in the Age of Capit ism, 1815 - 1914	alism and
		399 Independent Study: Special Topics		
		410 Top	ics in Modern Europea	n History

2. Select the CourseClick on +Add course to add itto the Courses List

Add Course



After adding all of your courses, click on the Back Button (not the browser button) to return to the main page



Course Status Parts of Term	Open Classes Only All Parts of Term Selected	Change Change	Term Fall 2017 - Chicago	
•	nstructions: Add desired courses	s and breaks and cl	ick Generate Schedules button!	×
Courses		+ Add Course	Breaks	+ Add Break
		۲		۲
ANTH 102 Introduction to Ar Linked Course	chaeology Options	1 🔒 🙁	MTWThF - 8:00am to 9:00am	🔅 Edit 🙁
ECON 120 Principles of Micro Linked Course	Deconomics Options	6 🖬 🙁		
HIST 100 Western Civilizatio Linked Course	on to 1648 Options	6 🖬 🙁		
Schedule	S		🗱 Advanced Options 1	Wiew Schedules
Cenerate Scheo	dules			

Add breaks when you cannot attend class by clicking on the "+Add Break" button

Add New Break

Breaks are times during the day that you do not wish to take classes.

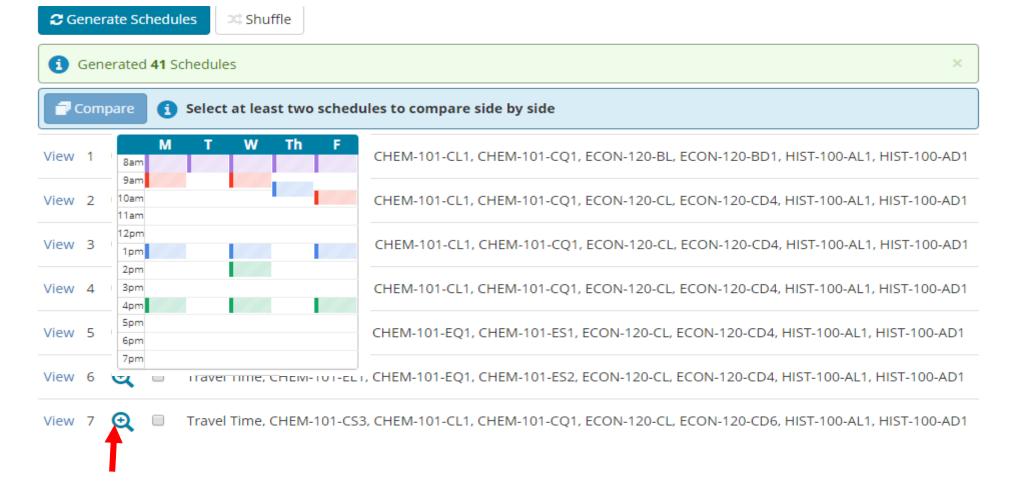
Break Name	Travel Time
Start Time	8 • : 00 • am pm
End Time	9 • : 00 • am pm
Days	Select Weekdays
	MON TUE WED THU FRI SAT SUN
	Sack Add Break

Enter the Break Name; Select the Start and End Times; Select the Days of the Weeks and click "+Add Break". Continue adding breaks until you are finished. Click on the Back button to return to the main page



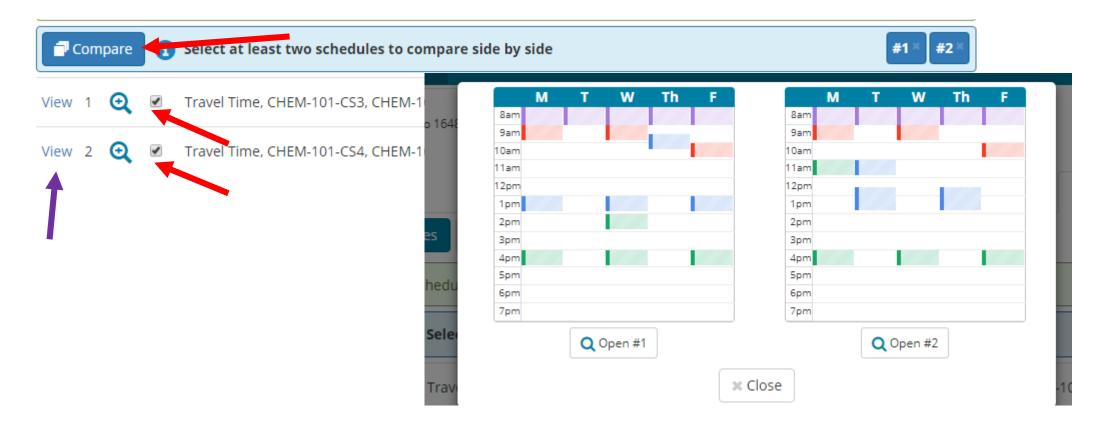
Course Status	Open Classes Only		Change	Term Fall 2017 - Chicago	0
Parts of Term	All Parts of Term Selecte	ed	Change		
	nstructions: Add desired co	urses and bre	aks and c	lick Generate Schedules button!	×
Courses		+ Add	Course	Breaks	+ Add Break
			۲		۲
ANTH 102 Introduction to Are Linked Course	chaeology 🏠 Optio	ons 🚺 🕻	8	✓ Travel Time MTWThF - 8:00am to 9:00am	🛟 Edit 🙁
ECON 120 Principles of Micro Linked Course	economics Opti	ons 🚺 🕻	8		
✔ HIST 100 Western Civilizatio Linked Course	n to 1648 🏠 Optio	ons 🚺	8		
Schedule	s			🗱 Advanced Options 1	View Schedules
Cenerate Sched	lules				

Click on Generate Schedules to view possible schedules.



A number of schedules will appear. To view schedules you can roll over the magnifying glass.

Comparing Schedules



Compare Schedules by selecting the checkbox and clicking compare. Click on View (>>>) to select a schedule.

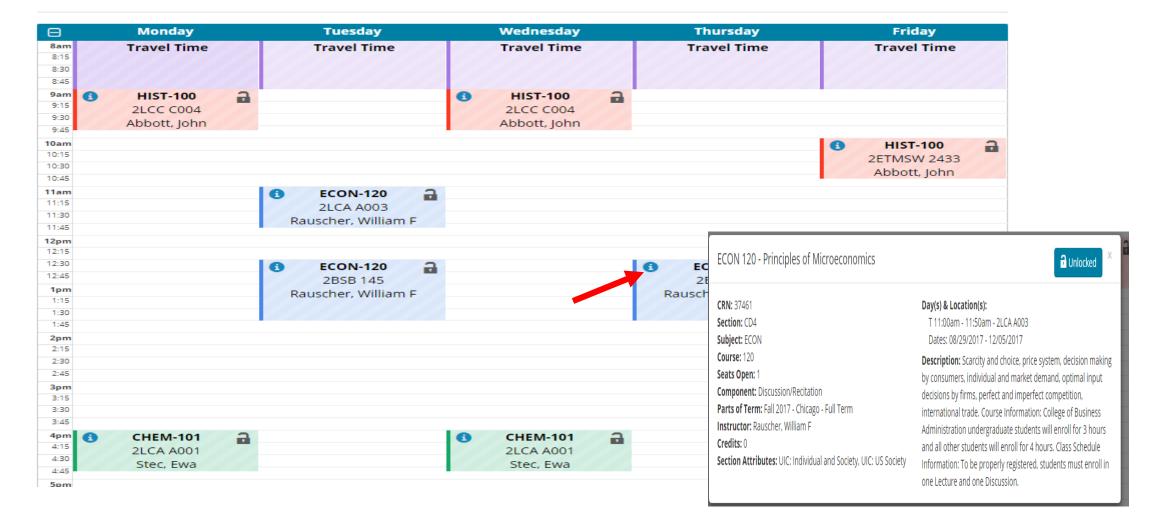
View Schedule

(1) You are viewing a potential schedule only and you must still register.

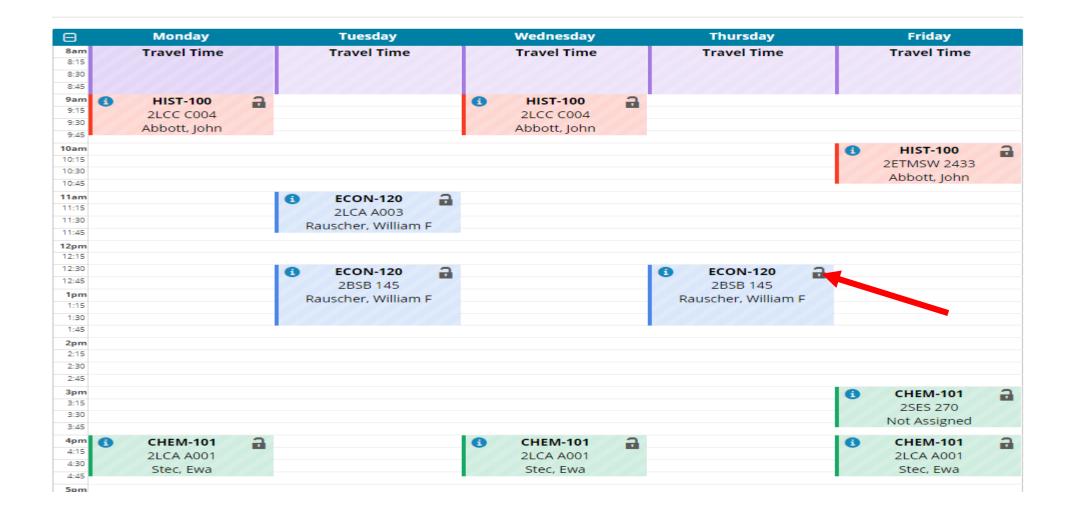
Θ CRN Section Subject Course Seats Open Day(s) & Location(s) Credits а 27385 CSB CHEM 101 F 3:00pm - 3:50pm - 2SES 270 0 Ø 1 Linked Course MW 4:00pm - 4:50pm - 2LCA A001 32940 CL1 CHEM 101 43 4 Ø Linked Course Prerequisites 32941 CQ1 CHEM 101 43 F 4:00pm - 4:50pm - 2LCA A001 Ø 0 Linked Course 10745 CL ECON 120 TTh 12:30pm - 1:45pm - 2BSB 145 1 4 i. Linked Course 37461 120 T 11:00am - 11:50am - 2LCA A003 CD4 ECON 1 0 63 Linked Course 35603 AL1 HIST 100 MW 9:00am - 9:50am - 2LCC C004 1 3

The top of the View page shows your schedule.

 \times



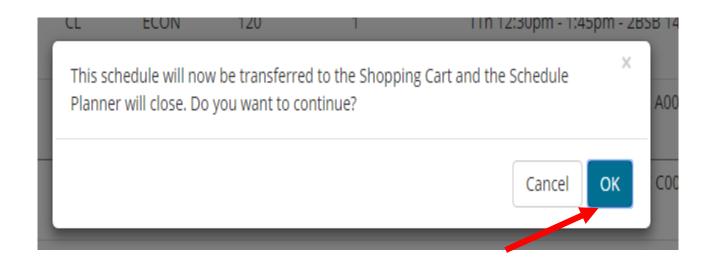
The middle of the view page has a calendar view of your schedule. You can view section information by clicking on the "i" icon.



Click on the lock icon to lock a particular section to be used in all schedules. Make sure you click Generate Schedules again to reflect your change.

				-	ll register.		
	CRN	Section	Subject	Course	Seats Open	Day(s) & Location(s)	Cred
i Linked C	27385 ourse	CSB	CHEM	101	1	F 3:00pm - 3:50pm - 2SES 270	0
1 Prerequi	32940 sites Linked Co	CL1	CHEM	101	43	MW 4:00pm - 4:50pm - 2LCA A001	4
i Linked C	32941 ourse	CQ1	CHEM	101	43	F 4:00pm - 4:50pm - 2LCA A001	0
i Linked C	10745	CL	ECON	120	1	TTh 12:30pm - 1:45pm - 2BSB 145	4
i Linked C	37461 ourse	CD4	ECON	120	1	T 11:00am - 11:50am - 2LCA A003	0
i Linked C	35603	AL1	HIST	100	1	MW 9:00am - 9:50am - 2LCC C004	3
a	35605	AD1	HIST	100	1	F 10:00am - 10:50am - 2ETMSW 2433	0

After finding the perfect schedule, click the "Send to Shopping Cart" button. You will be taken back to the XE Registration Menu. Warning: You are not registered for classes until you go through the XE Registration process.



Click OK to go back to the menu.

What would you like to do?

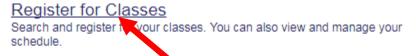


Browse Classes Looking for classes? In this section you can browse classes you find interesting.



<u>Prepare for Registration</u> View registration status, update student term data, and complete preregistration requirements.









View Registration Information View your past schedules and your ungraded classes.



View Class Scheduler Class Scheduler will allow you to build the optimal class schedule based on course preferences and setting aside time for breaks during the week. Use Class Scheduler to generate the class schedule that fits your schedule.

Click on Register for Classes. Remember, you are not registered for classes until you complete the registration process.

SELECT A TERM				
Terms Open for Registration				
Fall 2017 - Chicago				
Continue				

Select the Term and click on Continue.

REGISTER FOR CLASSES	
Find Classes Enter CRNs	Plans Schedule and Options
Enter Your Search Criteria Term: Fall 2017 - Chicago	0
Subject	
Class Title	
Course Number	
Open Sections Only	
	Search Clear Advanced Search

Click on Plans

Register from a plan.

Term: Fall 2017 - Chicago

🗸 🛱 Schedule Plar	nner Shopping Cart							Created by: You Add All
Details	Title	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	*
CHEM 101, CSB	Preparatory Chemistry	0	27385	Lecture-Discu		Linked Section - NG		Q View Sections + Add
CHEM 101, CL1	Preparatory Chemistry	4	32940	Lecture	Stec, Ewa (Primary)	Standard Letter		Q View Sections Add
CHEM 101, CQ1	Preparatory Chemistry	0	32941	Quiz	Stec, Ewa (Primary)	Linked Section - NG		Q View Sections Add
ECON 120, CL	Principles of Microeconomics	4	10745	Lecture	Rauscher, William F. (Prim	Standard Letter		Q View Sections Add
ECON 120, CD4	Principles of Microeconomics	0	37461	Discussion/R	Rauscher, William F. (Prim	Linked Section - NG		Q View Sections Add
HIST 100, AL1	Western Civilization to 1648	3	35603	Lecture	Abbott, John (Primary)	Standard Letter		Q View Sections Add
HIST 100, AD1	Western Civilization to 1648	0	35605	Discussion/Re	Abbott, John (Primary)	Linked Section - NG		Q View Sections Add

Click on "Add All" to Add your sections to the "Summary" for the Plan named – Schedule Planner Shopping Cart..

Schedule	Schedule De	tails						Summary <u>Tuition and Fees</u>										
s Schedule for Fall 2017 - Chicago								Title	Details	Hour	CRN	Schedule	Status	Action				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday												
am	<u>Western</u> Civilization to 1648		<u>Western</u> <u>Civilization to 1648</u>				*	Principles of Micro	ECON 12	4	10745	Lecture	Pending	**Web Registered**				
am					Nestern Civilization to 1648			<i><u>Preparatory Chem</u>…</i>	CHEM 10	0	27385	Lectu	Pending	**Web Registered**	*			
		Principles of						Western Civilizatio	HIST 100,	0	35605	Discu	Pending	**Web Registered**	Ŧ			
am		Microeconomics						 <u>Principles of Micro</u> 	ECON 12	0	37461	Discu	Pending	**Web Registered**	*			
om		Principles of	1	Principles of	1			▶ <u>Western Civilizatio</u>	HIST 100,	3	35603	Lecture	Pending	**Web Registered**	*			
om		<u>Microeconomics</u>		<u>Microeconomics</u>				Preparatory Chem	CHEM 10	0	32941	Quiz	Pending	**Web Registered**	*			
								Preparatory Chem	CHEM 10	4	32940	Lecture	Pendina	**Web Reaistered**	v			
open and close	bottom panels to o	display extra re	gistration infor	nation.			+	Total Hours Registe	ered: 0 Billing	g:0 C	EU: 0 M	in: 0 Max:	18					

Click on "Submit" to register for the sections.

nedule for Fall 2017 - Chicago								Title	Details	Hours	CRN	Schedule 1	Status	Action	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday									
	Western Civilization to 1848		Western Civilization to 1648					Principles of Micro	ECON 12	4	10745	Lecture	Registered	None	
	1010				Western Civilization to		[<u>Western Civilizatio</u>	HIST 100,	0	35605	Discu	Registered	None	
		Principles of			Civilization to 1648		-	Principles of Micro	ECON 12	0	37461	Discu	Registered	None	
		Microeconomics					-	- Western Civilizatio	HIST 100,	3	35603	Lecture	Registered	None	
													↓		

You are not registered until the status states "Registered". Correct any errors.

Questions or Help

 Please contact the Registration Help Line during normal business hours Monday through Friday – 8:30am – 5:00pm.

•Help Line: (312) 996-8600