

Banner 9 Academic Standing

This document will cover the Academic Standing Process using SHTERM in Banner 9.



1. Log into Banner by entering in your NetID and Password:



2. The landing page will display



3. Enter SHATERM in the Search box under Welcome.



4. Enter the student UIN; tab to enter the term to change the Academic Standing. Click Go.



X Student Term Course Maintenance SHAINST 9.3.9 (BANDR2) (2UIC)		🗈 ADO 🖺 RETRIEVE 🤷 RELATED 🕸 TOOLS 🔰
10: 673252110 Kamowski, Michael G. Tem: 220188	Query caused no records to be retrieved. Re-enter.	
Zerm Headly Enformation Cohort Information Secred GPA by Term Calculation TERM HEADER		Presis Dupticate Record for Course Maintenance Dupticate Field for Student Info.
Data Added by System • User	Transfer Institution	
Pre-Catalog Entry	Student Centric	
Record Status New Record	Record Status Date	
End of Term	End Of Term Academic Standing Date	
Dean's List Status	Destris List Status Date	
Progress	Progress Evaluation Date	
Combined	Constitued Academic Standing Date	
Special Exam Credit		
Withdrawal Reason		
Duplicate Mailer Request Date	Revised/Duplicate Grade Maller Sent Date	
Original Grade Maller Sent Date		

5. If a student does not have a term record then the message "Query caused no record to be retrieved. Re-enter." will appear.

Change Academic Standing

TERM HEADER	🖬 Instert 🔤 Delete 🧏 Copy 🗧
Data Added by	Transfer Institution
Pre-Catalog Entry	Student Centric
Record Status Grade Mailer Processing Complete	Record Status Date 05/770019
End of Term 20 Good Standing	End Of Term 05/17/2018
Academic Standing	Academic Standing Data
Dean's List Status	Dean's Lint Status Date
Progress Faultation	Progress Evaluation Date
Combined	Combined
Loademic Standing	Academic Standing Date
Special Exam	
Withdrawal Reason	
Duplicate Mails Request Date	Revised Duplicate
	Grade Malter Sent
	Date
Original Grade 05/77/0016	
Mailer Sent Date	

1. Click in the End of term box to change the standing.



TERM HEADER		🖬 Insert 🖬 Delete 😘 Copy Ϋ, Fi
Data Added by	Transfer Institution	
Pre-Catalog Entry	Student Centric	
Record Status Grade Mailer Processing Complete	Record Status Date 05/770010	
End of Term 2A Probation Level 1	End Of Term 08/28/2018	
Academic Standing	Academic Standing Date	
Dean's List Status	Deen's List Status Date	
Progress	Progress Evaluation Date	
Combined	Combined	
Academic Standing	Academic Standing Date	
Special Exam		
Withdrawal Reason		
Duplicate Matler Request Date	Revised Duplicate Galaxie Matter Sent	
	Date	
Original Grade 05/17/2018 Malter Sent Date		
		s

2. Enter the new Academic Standing; Tab to display the value and Click Save

In: 667202325 Lee, Rachel G. Tem: 220181		Saved successfully (1 rows saved)	
Torm Header Information Cohort Information Stored GPA by Term Calculation * TERM HEADER		🖸 insert 🗖 Gelete 😘 Copy 🔍 Filt	
Deta Added by System User Pre-Catalog Entry	Transfer Institution	1	
Record Status Cirade Mailur Processing Complete Ene of Term 2A	Record Status Date 05/7/20/11 End 07 tem 050/60/17 Academic Standing Date		
Dean's List Status	Dear's List Statux Date		
Progress Evaluation Combined Academic Standing	Progress Evaluation Data Continued Acudemic Standing		
Special Exam	Date		
Deploate Matter Request Duris	Revised Displicate Grade Maler Sent Date		
Original Grade 05/72/2018 Matter Sent Date			

3. The notification will appear in the upper right hand corner that it has been saved.



4. Click on Notification Number to clear messages.

		Start Over	
		7	
🕀 Insert	Delete	🖪 Сору	Ϋ Filter
5 Click on Start Over to work on	anew	student	